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OTE 85-7546

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence
Executive Director
Deputy Director for Administration

25X1 FROM: [REDACTED]
Director of Training and Education

SUBJECT: Schedule for Career Trainee Graduation Ceremony,
13 August 1985

REFERENCE: Memo to DCI from D/OTE dtd 18 July 1985,
Subject: Career Trainee Graduation Ceremony

1. The following schedule is submitted in connection with your participation in the Career Trainee Graduation Ceremony on 13 August 1985 at 1000 hours in Room 1A07 HQS:

0955 DDA arrives at your office to escort you to 1A07 HQS.

1000 Arrive at 1A07 HQS. DDA escorts you to your seat.

1000 DDA Introduction.

1005 DCI Remarks (from lectern).

At conclusion of remarks, DCI says something like: "... and now

25X1 [REDACTED] the Director of Training and Education will assist me in presenting the certificates."

DCI moves to center stage
D/OTE moves to lectern.

1015 Presentation of Certificates
(D/OTE reads names and hands certificate to DCI).
The trainees will cross the stage from DCI's left and exit from the DCI's right.

UNCLASSIFIED WHEN SEPARATED
FROM ATTACHMENT

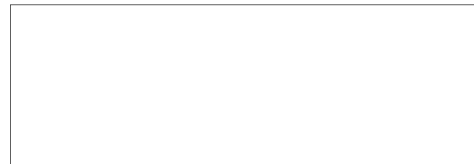
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13 August 1985

At the conclusion of the ceremony,
the DDA will escort you to the rear
of the room where we hope you will
have a few minutes to chat informally
with the Career Trainees before
returning to your office.

2. Attached is a list of the trainees who will be honored
at the ceremony and some proposed remarks for use in your talk.

25X1



Attachments

Distribution:

Orig - Addressee w/atts

1 - DDCI

1 - Exec Dir


1 - Exec Reg w/atts

2 - DDA

1 - DTE

1 - OTE Reg w/atts

1 - CTD/OTE w/atts

25X1 OTE/CTD,  ew (8 August 1985)

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